

Thy Kingdom come!

**MOVIMIENTO
REGNUM CHRISTI**

SEDE DE LA DIRECCIÓN GENERAL
Via Aurelia 677 – 00165 Roma, Italia

[English translation of Spanish original]
DG-RC 0432-2017

July 14, 2017

**RULES OF PROCEDURE OF THE
TERRITORIAL ASSEMBLIES OF REGNUM CHRISTI**

Introduction

1 The Regnum Christi territorial assemblies held in 2017 are regulated by these rules of procedure.

2 These rules have been approved by the general director of Regnum Christi with the consent of the General Directive Committee.

Article 1: Nature and purpose of the territorial assembly

3 The goals of the territorial assembly are the following:

- 1° analyze the *Draft General Statutes of Regnum Christi* and give its opinion on them;
2. discuss and give an opinion on the scope of the apostolic activity of the Federation in the territory;
- 3° serve as an official forum of dialogue and discernment to ensure that the members of each branch understand the expectations and concerns of the members of the other branches;
- 4° elect the lay delegates who will participate in the Regnum Christi General Assembly.

4 §1 The territorial assembly has a consultative role.

§2 The territorial assembly sends its recommendations to the territorial assemblies of the consecrated branches of its own territory and to the Regnum Christi General Assembly.

Article 2: President, central commission and other offices

5 The territorial director of Regnum Christi is the president of the territorial assembly and has the following functions:

**MOVIMIENTO
REGNUM CHRISTI**

SEDE DE LA DIRECCIÓN GENERAL
Via Aurelia 677 – 00165 Roma, Italia

1. direct and guide the work of the assembly, supported by the central commission;
2. preside at and moderate—whenever he considers it fitting—the plenary sessions;
3. name a secretary from among the assembly delegates, with the consent of the Regnum Christi Territorial Committee;
4. name the secretarial assistants, based on the proposal of the assembly secretary, with the consent of the Regnum Christi Territorial Committee;
5. name two moderators for the plenary sessions, with the consent of the Regnum Christi Territorial Committee;
6. approve the assembly program and schedules;
7. set the number of discussion groups for the assembly and the membership of each group, indicating who the moderator and secretary for each group are, based on the proposal presented by the assembly secretary;
- 8° approve any changes of group for a delegate;
9. sign the final minutes with the recommendations for the General Assembly;
10. ensure that these rules of procedure are followed.

6 § 1 The central commission helps the president ensure that the territorial assembly follows the schedule, assists in producing documents, and helps resolve any difficulties that arise.

§ 2 The commission is composed of:

- the territorial director of the Consecrated Women of Regnum Christi, who serves as the vice president of the territorial assembly;
- the territorial responsible of the Consecrated Laymen of Regnum Christi or his delegate¹;
- the lay member of the territorial committee who has served longest on the committee;
- the secretary of the territorial assembly, who acts as secretary under the direction of the president assisted by the commission.

7 The vice president, in addition to serving as a member of the central commission, takes the place of the president when he is absent or prevented from attending.

8 The secretary of the territorial assembly is named from among the delegates to the assembly by the president, with the consent of the Regnum Christi Territorial Committee. The secretary:

1. organizes and coordinates the logistics necessary so that all the assembly activities go smoothly;
2. prepares all the materials necessary for the assembly and gets them to the delegates;
3. proposes to the president who can serve as secretarial assistants and direct their work. It is recommended that the assistants not be delegates to the assembly;

¹ If the territorial responsible of the Consecrated Laymen of Regnum Christi or his delegate is not present, this position can pass to the lay member of the Regnum Christi Territorial Committee who has served second longest.

**MOVIMIENTO
REGNUM CHRISTI**

SEDE DE LA DIRECCIÓN GENERAL
Via Aurelia 677 – 00165 Roma, Italia

4. draws up the minutes and signs them once they have been approved;
5. proposes the number of discussion groups for the assembly and the membership of each group, indicating who the moderator and secretary for each group would be.

9 With the prior consent of the Regnum Christi Territorial Committee, the president names the moderators from among the delegates (the members of the central commission are also eligible). Taking into account the assembly schedule and agenda, the moderators order the material under consideration, ensure the discussion does not go off track, give the floor to the delegates who wish to speak, and ensure that they respect the time assigned for their interventions.

10 The oldest man and the youngest woman among the delegates present in the session serve as scrutineers. If the electronic voting system fails, they count the ballots for the election of the lay delegates to the General Assembly, as well as the votes during the plenary sessions.

11 § 1 The general director may send a member or collaborator of the General Directive Committee to advise the president and the central commission on the exercise of their functions, shed light on concrete themes, and answer any questions the assembly delegates might have.

§ 2 The president or moderator asks him to intervene when he or she feels it is necessary or when one of the delegates asks that he clarify a certain point.

Article 3: Opening sessions

12 § 1 The secretary reads out the official list of participants to ensure that all those present have the right to participate.

§ 2 The secretary assigns the places for the delegates, trying to mix the members of the different branches and without ordering according to where they come from. The members of the central commission sit at the president's table.

§ 3 The territorial assembly is considered valid if at least two-thirds of those convoked are physically present on the first day.

13 Once the assembly has officially begun, there is:

1. an exhortation delivered by the president;
2. a brief introduction of the members of the central commission, the moderators, the secretarial assistants, the scrutineers and the observers sent by the general government;
3. a brief explanation of the *Rules of Procedure* and clarification of any questions related to procedure;
4. a review of the schedule and practical aspects;

**MOVIMIENTO
REGNUM CHRISTI**

SEDE DE LA DIRECCIÓN GENERAL
Via Aurelia 677 – 00165 Roma, Italia

5. a brief introduction of the participants;
6. a presentation of the discussion groups.

14 In addition, during the opening session, the documents approved by the General Directive Committee that serve as the basis for discussion are presented. These are:

1. *Draft General Statutes of Regnum Christi*;
2. *Scope of Apostolic Activity and Model for the Patrimony and Sustainability of Regnum Christi*;
3. *Discussion Guide on the Draft General Statutes of Regnum Christi for the Territorial Assemblies*.

Article 4: Procedures and Activities

15 § 1 The territorial assembly follows a schedule approved by the president to ensure that everything proceeds smoothly and all can participate.

§ 2 Each day there should be a concelebrated Mass and, if possible, a time of adoration before the Blessed Sacrament solemnly exposed.

16 During the Regnum Christi territorial assembly there will be two ways of working: in small discussion groups and plenary sessions. Having consulted the central commission, the president decides which type of meeting to use, taking into account the circumstances and how much time is available.

17 §1 In both types of meeting the *Discussion Guide for the Territorial Assemblies* serves as the basis for discussion.

§ 2 If a delegate wants the assembly to address a theme or number not mentioned in the discussion guide, he can submit a motion to the small group or the plenary session. If one-third of the participants approve the motion, it is discussed.

§ 3 Once everything laid out in the discussion guide has been covered, the assembly can proceed to reflect freely on any other themes it deems appropriate.

18 Participants should keep their verbal and written interventions short and concise so that the goals set for the assembly can be met. They should focus on key concepts or elements in the text, not on specific wording.

MOVIMIENTO REGNUM CHRISTI

SEDE DE LA DIRECCIÓN GENERAL
Via Aurelia 677 – 00165 Roma, Italia

19 There is no voting number by number. The assembly votes on the statements and questions in the discussion guide, which relate to general concepts, chapters, articles, numbers or paragraphs from the draft statutes. For each statement or question it is possible to:

- vote “Yes” when delegates agree with the substance of the statement or question, even if they would like the content or wording to be changed slightly;
- vote “No” when delegates do not agree;
- or abstain when the delegates cannot decide one way or the other. An abstention counts as a vote against in those cases where a majority vote is required.

20 § 1 A confidential electronic system has to be used for votes.

§ 2 In some cases, in particular when looking for feedback or considering whether or not to accept a motion, the president can decide that a vote can be conducted with the raising of hands.

§ 3 Depending on the matter being considered, either a simple or an absolute majority is required².

21 During the working sessions proceed as follows:

§ 1 at the beginning the secretary should write down which delegates are present; only those registered in the list at the beginning of the session may vote;

§ 2 all should try to be present at every session; those who have a serious reason for not being present should let the secretary know;

§ 3 participants are not allowed to make personal recordings of the sessions or leak any information through social networks or similar means; only the assembly secretary may record the sessions to store in the archives and prepare the minutes;

§ 4 and only the assembly secretary and the secretarial assistants can use phones, email or similar means of communication during the sessions.

22 All should keep what is discussed to themselves to ensure that a climate of freedom and trust exists.

Article 5: Discussion groups

23 The discussion groups should have between eight and twelve members. In each group there should be a balance of members of different branches, localities, sex, age, and background in Regnum Christi.

² See the first attachment for a table with examples.

**MOVIMIENTO
REGNUM CHRISTI**

SEDE DE LA DIRECCIÓN GENERAL
Via Aurelia 677 – 00165 Roma, Italia

24 In the first group session, the members of the group should endorse the moderator and secretary that the president of the assembly named previously designated by the assembly president or else choose new ones. The moderator directs the discussion and the participation of individuals. The secretary records the group recommendations that are to be presented in plenary session.

25 During the group discussions, contributions are made following the seating order.

26 Group discussion occurs in the following manner³:

1° at the beginning the delegates who so desire can make general comments on the theme at hand, following the established order;

2° the group then proceeds to discuss each theme proposed in the discussion guide. The moderator reads the statement or question and the delegates comment on it and make proposals;

3° once all the comments are done, a vote is taken. The secretary records the number of votes and abstentions in the minutes;

4° if an absolute majority votes “Yes” for the statement or question, the other options are neither discussed nor voted on. One proceeds to the next statement or question;

5° if there is not an absolute majority, the moderator makes time so that the members who want to can write down their proposals. The secretary records these in the minutes. The reasons, explanations and alternatives included in the proposals should be clear and concrete so that they can be voted on;

6° once all the proposals have been read out, the moderator opens the floor for the delegates to make brief comments or corrections;

7° after this, each proposal is voted on; only those that receive an absolute majority will be presented in the plenary session, together with the number of votes received.

Article 6: Discussion in the plenary session

27 If there has not been a meeting of the discussion groups before the plenary session, what has been prescribed in the previous number applies directly to the plenary session. People present their proposals individually.

28 §1 If there has been a meeting in discussion groups before the plenary session, the assembly secretary draws up a working document containing the recommendations of every group.

§2 The assembly secretary can consolidate or unite proposals that contain the same ideas.

³ See the outline in the second attachment.

**MOVIMIENTO
REGNUM CHRISTI**

SEDE DE LA DIRECCIÓN GENERAL
Via Aurelia 677 – 00165 Roma, Italia

29 The discussion in plenary session occurs in the following manner⁴:

1° at the beginning the president or the moderator or secretary of each group can briefly present a synthesis of what was seen in their group in the last discussion period;

2° then there is a period of discussion and voting; the secretary reads the statement or question and the related proposals made by the discussion groups; then each delegate votes “Yes” or “No” or abstains.

3° if the statement or question is approved by an absolute majority, then the proposals calling for change are not discussed or voted on; if it is not, the proposals are discussed and voted on;

4° at the appropriate moment, in accord with what is laid out in the previous subparagraph, the moderator gives the delegates the chance to comment briefly on the proposals presented by the groups or offer corrections to them;

5° each of the proposals is then voted on; the secretary registers the voting results in the minutes.

30 Once all the statements and question in the discussion guide have been voted on, the assembly can delve deeper into key themes already dealt with, look into their more specific aspects, or else make general proposals about other themes related to the goals of the assembly.

Article 7: The election of the lay member delegates for the Regnum Christi General Assembly

31 The vote for the lay delegates to the General Assembly is secret.

32 The election takes place toward the end of the territorial assembly in the following manner:

1. to be elected on the first ballot, one must receive an absolute majority of the votes; on the second ballot one must receive a simple majority;

2. on the first ballot one can write in a number of names that is less than or equivalent to the number of delegates the territory can send to the General Assembly; on the second ballot one can write in a number of names less than or equivalent to the number of places that are still free once the number of delegates already elected has been deducted;

3. if the same name is repeated on a ballot one or more times, the ballot is valid, but the name is counted only once.

33 In case of a tie, whoever incorporated in an earlier year wins. If those who tied incorporated in the same year, then the oldest member wins.

⁴ See the chart in the third attachment.

**MOVIMIENTO
REGNUM CHRISTI**

SEDE DE LA DIRECCIÓN GENERAL
Via Aurelia 677 – 00165 Roma, Italia

34 In case substitutes are required (due to withdrawal based on sickness, the impossibility of attending, etc.), the person with the next highest amount of votes is the substitute delegate.

Article 8: Conclusion of the territorial assembly

35 After all the statements and questions in the discussion guide have been voted on, the secretary distributes the minutes containing the results of all the votes. After the delegates have had the chance to read them through, they should be given the opportunity to make further proposals. Proposals that receive at least a third of the votes are discussed in plenary session, in accord with number 26.

36 Once there are no more proposals or when time has run out, the president declares the assembly to be concluded. The president and the assembly secretary sign the minutes.

37 The day after the assembly concludes, the secretary sends the minutes to the presidents of the territorial branch assemblies and to the general directorate statutes mailbox, and publishes the names of the lay delegates elected to the General Assembly and their substitutes.

38 Once all the territorial assemblies have concluded, the record of the votes on the statements and questions contained in the discussion guide for the territorial assembly will be published on the [Regnum Christi Statutes website](http://www.regnumchristi.org/rcstatutes/en/documents/) (<http://www.regnumchristi.org/rcstatutes/en/documents/>) so that it is available for all Movement members to see.

For the Kingdom of Christ to the Glory of God

**MOVIMIENTO
REGNUM CHRISTI**

SEDE DE LA DIRECCIÓN GENERAL
Via Aurelia 677 – 00165 Roma, Italia

APPENDIX 1: TYPES OF MAJORITY IN VOTING

There are different types of “majorities” possible in voting:

- A qualified majority: two-thirds of the delegates vote for the proposal. To figure out what is the exact number of votes required, one rounds up if the fraction is equal to or greater than .5 and rounds down if it is less than .5;
- An absolute majority: in a group with an even number of members, this is a vote of 50% of the delegates plus one. In a group with an odd number of members, this is vote equal to the whole number greater than 50% of the total number of delegates;
The calculation of an absolute and a qualified majority are based on the number of delegates participating in the vote, including those who abstained.
- A simple majority: this refers to an option that receives the greatest number of votes in its favor.

TYPE OF MAJORITY	DESCRIPTION	EXAMPLES (with “x” number of participants)		
		80	75	85
QUALIFIED	a vote of two thirds of the delegates. Round up if the fraction is equal to or greater than .5 and round down if it is less than .5	53 ($2/3 \times 80 = 53.33$, rounded down since fraction less than .5)	50 ($2/3 \times 75 = 50$)	57 ($2/3 \times 85 = 56.67$, rounded up since fraction is more than .5)
ABSOLUTE	In groups with an even number of members, it is a vote of 50% of the delegates plus one. In groups with an odd number of members, it is vote equal to the whole number greater than 50% of the total number of delegates.	41 (one more than 40, which is 50% of the delegates)	38 (the whole number greater than 37.5, which is 50% of the delegates)	
SIMPLE	Whoever receives the greatest number of votes in its favor	if in a group of three, the first receives 35, the second 32 and the third 20, the first wins		

**MOVIMIENTO
REGNUM CHRISTI**

SEDE DE LA DIRECCIÓN GENERAL
Via Aurelia 677 - 00165 Roma, Italia

APPENDIX 2: PROCEDURE FOR THE DISCUSSION GROUPS



